

Step by step procedure to be followed by Applicant and WBPCB from application submission to approval for Plastic Registration

(A) For Applicant:

1. Visit the website of the Board, www.wbpcb.gov.in and click on Online Consent Management and Monitoring System Tab.
2. If you are a new user,
 - (i) Click on New Industry Registration.
 - (ii) Fill up the details required for registration.
3. A new Login ID and Password would generate.
4. Continue to Homepage (wbocmms.nic.in) and Login with the generated User ID and Password.
5. If you are an existing user, Enter the User ID, Password and Captcha & Click on Login Button.
6. After Log in, fill up Industry and occupier details and submit. Then:
 - Click on Plastic Registration.
 - In the left navigation menu, click on Apply for PWM.
7. Fill the Primary Details of the project as mentioned in online system.
8. Submit the form. Application number will be generated.
9. For Status of Application, click of completed application tab.

(B) For WBPCB:

1. On being satisfied by the filled-up application, WBPCB official click on scrutiny complete button.
2. For incomplete application, WBPCB officials give feedback and accordingly applicant may modify the same.

(C) Processing by WBPCB:

1. E-acceptance of the application.
2. The E-application is associated with the corresponding e-file of the unit.
3. Application processing by assigned officer
4. After getting approval from competent authority, Certificate prepared and uploaded in WBOCMMS.
5. Applicant can view and download the certificate online.